

Greet/Koinonia Prayer/Black Box & "Mic" Schedule – 4th Quarter 2026

(BLACK OUT indicates no K prayer)	Pastoral Shepherds Black Box duties / Greet / Koinonia Prayer	Service Shepherds=Greet+Mic YOUTH=Greeting only (outside door)	Volunteers Mic Runners (BLACK OUT indicates no K prayer)
Oct 4	Angela P	Sawyer O greet	
11	Christina P	Reggie H	Dave R
18	Henry VP	Zach P greet	
25	Daren D	Brandon H	Ryan P
Nov 1	Ellen K	Sawyer O greet	
8	Angela P	Jay O	Cindy G
15	Christina P	Zach P greet	
22	Henry VP	Koty VG	Aimee VM
29	Daren D	Sawyer O greet	
Dec 6	Ellen K	Tom C	Rich V
13	Angela P	Zach P greet	
20	Christina P	Reggie H	Dave R
27	Henry VP	Sawyer O greet	

Pastoral Shepherds:

- ➔ On the Sunday you're assigned to serve, please PICK UP the **BLACK BOX** from the Ministry Center (copy room) & **RETURN IT** following the service.
 - Please have it there no later than **9:10am**
 - Please lay the **"reserve" signs** that you'll find in the black box on the back 2 rows of chairs. We are trying to be sensitive to young families.
 - Put the **children's bulletins**, also in the black box, in the designated acrylic stand on the information table with the green cloth cover. (If the acrylic stand isn't already there, you can find it in the plastic bin that holds the offering bags.)
 - Please help **GREET** by being at one of the entrances to the gym. Please be mindful that many visitors are used to having ushers so you may need to help them feel comfortable finding their own seat.
 - **Before you return the BLACK BOX**, please make sure the **digital voice recorder** is in one of the pockets on the inside of the lid. Also, a **blue bag with the worship binders** should be laying by the black box, please return those as well. And, sometimes the media person puts the **laptop** by the black box. If you see it there, please bring that back too.
- ➔ **IF** we have **KOINONIA PRAYER** on the Sunday you're assigned, you'll be in charge of it.
 - Please type up the list of prayer requests and email them to the church office (office@bridgecerc.org) **by Monday**.

Service Shepherds:

- ➔ **GREETING:** **Please be in place by 9:10am** by the **outside entrance** to the building, opening the door for worshippers as they arrive at church.
- ➔ Also, you are scheduled to take care of the **MICROPHONES** during K prayer.
 - Please **encourage people to not start speaking until the person in charge of Koinonia Prayer is done writing the previous request down. This may even mean waiting to pass the mic to them.**

Volunteer YOUTH greeters:

- ➔ **GREETING:** **Please be in place by 9:10am** by the **outside entrance** to the building, opening the door for worshippers as they arrive at church. If you're not able to serve, please trade with the other youth greeter and contact the church office. If they aren't able to trade, please contact a Service Shepherd and ask them to

Volunteer MIC runners:

- ➔ You'll help with Koinonia Prayer on the Sunday you're assigned by passing the **MICROPHONES** while requests are being given.
 - Please **encourage people to not start speaking until the person in charge of Koinonia Prayer is done writing the previous request down. This may even mean waiting to pass the mic to them.**

ALL: If you aren't able to serve, please trade and email the church office. Thank you for serving the body at Bridge of Hope!